Meeting Minutes - [Capstone]

**Location:** Room 205c Forrester Hall

**Date:** 1/09/2017

**Time:** 11:00 AM

## Attendance

Matt Taylor

Ash Julian

Chris MacIsaac

## Agenda Items

1. Introduction
2. Project Charter Review
3. Storyboard Reviews
4. Client User Stories

## Action Items

1. We looked over the project charter and the client gave the OK.
2. The client looked over the storyboards and had a couple of suggestions. In regards to the competitors screen, The client said we can scratch the weight image. He said it would be better to keep it simple. He also suggested that the coordinators spreadsheet could have a green or red indicator for a successful lift or a failed lift.

## Notes

Overall the client liked the look of the storyboards. He liked the idea of keeping it fairly simplistic and easy to use.

The client also said that it would be acceptable to have the spreadsheets.